

Job Description for Youth Director

First Lutheran Church, Washburn ND

Fall - 2011

Objective:

The Youth Director will provide leadership for ministry to the youth of First Lutheran Church. The Youth Director will plan, coordinate and oversee activities which promote fun, fellowship, and spiritual development among our church youth for the purpose of building relationships that strengthen commitment to the church and growth in faith in Jesus Christ.

Qualifications:

The candidate for this position shall possess:

1. A personal commitment and a living faith in the Lord Jesus Christ.
2. A theology consistent with a Lutheran understanding of the scriptures.
3. A love of youth with a strong desire to build relationships with them and to help them live as Christians.
4. An ability and desire to work cooperatively with volunteers and other staff members.

Job Specifics:

1. The Youth Director shall work part-time (10 hours per week) – These hours are split between Wednesdays and Sundays.
2. The Youth Director position requires flexibility in hours available for work, including evenings and weekends. Some allowances may be required for seasonal and situational workloads including summer youth trips.
3. The Youth Director shall report to the Pastor (and Church Council) and will provide a year-end report to the Congregation within the Annual Report.
4. The Youth Director shall keep daily practice in harmony with the Word of God and in all ways possible model a Christian life for the people with whom he or she works.

Responsibilities:

1. Fellowship/Relational
 - Organize and lead youth groups for Grades 1 – 12 (i.e., monthly meetings, youth-led worship, summer trips, and Bible Study).
 - Attend worship services at First Lutheran occasionally if a member of another church.
 - Inform the congregation of youth minister events via newsletters, announcements or other appropriate media.
 - Actively participate on the church's Education Committee.
 - Organize a Youth Committee.
2. Specific Ministry/Theology
 - Develop programs for youth based upon their needs and interests.
 - If time allows assist the Pastor with Confirmation classes.

3. Administrative

- Assist with fundraisers.
- Help keep youth areas clean.
- Prepare and mail youth newsletter (included in the regular monthly church newsletter).
- Announce upcoming youth events (i.e., postcards, posters, or other methods).
- Update and maintain the youth bulletin board.
- As necessary, maintain a filing system for youth ministry records.

Other Skills and Attributes:

The candidate for this position shall possess:

- Strong interpersonal skills with the ability to relate to today's youth culture.
- The ability to work efficiently and effectively in teams or small groups.
- A passion and heart-felt concern for the youth of the church
- High energy level; be creative, hard working and possess the ability to motivate others
- Leadership and coordination skills.

Compensation:

- Salary shall be provided.
- Additional compensation shall be provided for summer youth trips.
- Work related travel expenses will be reimbursed at the IRS approved mileage rate.
- Time off will be negotiated with the Pastor.

Application Instructions:

For additional information, contact Pastor Erik Johnson

By phone:

Church: 701.462.3775

Cell: 701.315.0255

By email: washburnrev@hotmail.com.

To apply for the Youth Director position send a cover letter and resume to:

Pastor Erik Johnson.
First Lutheran Church
709 5th Ave
PO Box 218
Washburn ND 58577

Or email to: washburnrev@hotmail.com